



# **DIAMOND HARBOUR WOMEN'S UNIVERSITY**

Sarisha, Diamond Harbour Road, South 24 Parganas, West Bengal-743368

Website: [www.dhwu.ac.in](http://www.dhwu.ac.in)

**Date: 03-10-2023**

## **NOTICE**

### **Sub: Cancellation of Admission, M.A. / M.Sc. 2023**

Newly admitted students (M.A. / M.Sc.) who want to cancel their admission are directed to submit the duly filled in form attached herewith along with the documents for payment of admission fees and their bank details to the specified e-mail: [admsncancel.dhwu@gmail.com](mailto:admsncancel.dhwu@gmail.com) within 13-10-2023.

Sd/-

**Registrar**

### **Copy forwarded for information to:**

1. Hon'ble Vice Chancellor
2. Controller of Examinations
3. Finance Officer
4. Dean of Arts / Science / Student's Welfare
5. All HOD's / Co-ordinators
6. Notice Board.



# **DIAMOND HARBOUR WOMEN'S UNIVERSITY**

Sarisha, Diamond Harbour Road, South 24 Parganas, West Bengal-743368

Website: [www.dhwu.ac.in](http://www.dhwu.ac.in)

**Application to cancel the admission in M.A. / M.Sc. 2023**

To  
The Registrar  
Diamond Harbour Women's University  
Sarisha, South 24 Parganas

Date:

Sir,

I beg to state that I got admission in PG Course in the Department of .....,  
**Diamond Harbour Women's University, for the Session 20..... - 20 .....** But I like to cancel  
my admission because .....

I would therefore like to request you to kindly do the needful for the cancellation of my admission from  
**Diamond Harbour Women's University** and request you to refund my fees as admissible. Please do  
the needful in this regard. I shall abide by the rules and regulations of the University.  
With thanks.

Yours faithfully

**(Full Signature of the Applicant)**

**Admission Details:**

1. Course: M. A./ M. Sc. / M. Phil. / Ph.D. (Please tick)
2. Name of the Candidate:
3. Department /Subject:
4. Application / Form No.:
5. Category: UR/SC/ST/OBC-A/OBC-B/PWD /EWS/ Others ( in which you are admitted ):
6. Date of Admission:
7. Amount of fees deposited: Rs...../- ( please attach admission money receipt )
8. Bank Details :i) Student Account No. –:  
ii) Name of Bank &Branch:  
iii) IFSC Code:  
iv) Name of A/C holder:

**(Please attach cancel cheque/ photocopy of passbook)**

**Mob. No.:**

**Full Signature of Applicant**