



DIAMOND HARBOUR WOMEN'S UNIVERSITY

Sarisha, Diamond Harbour Road, South 24 Parganas, West Bengal-743368

Website: www.dhwu.ac.in

Date: 11-09-2025

NOTICE

Sub: Cancellation of Admission, M.A. / M.Sc. 2025-26

Newly admitted students (M.A. / M.Sc.) who want to cancel their admission are directed to submit the duly filled in form attached herewith along with the documents / Challan / receipt for payment of admission fees and their bank details to the specified e-mail: admsncancel.dhwu@gmail.com within 30-09-2025.

Sd/-

Registrar

Copy forwarded for information to:

1. Hon'ble Vice Chancellor
2. Dean of Arts / Science / Student's Welfare
3. All HOD's / Co-ordinators
4. Notice Board.



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Admission Cancellation form for UG/PG / M. Phil / Ph. D Session 20..... /20.....

To
The Registrar
Diamond Harbour Women's University
Sarisha, South 24 Parganas

Date:

Through the HoD of Department

Sub: Admission cancel application.

Sir,

I beg to state you that I got admission in UG/PG Course in the Department of,
Diamond Harbour Women's University, for the Session 20..... - 20 But I like to
cancel my
admission because

I would therefore like to request you to kindly do the needful for the cancellation of my admission from
Diamond Harbour Women's University and request you to refund my fees which I deposited.

I expect your kind attention and favour at your earliest.

With thanks.

Yours faithfully

Admission Details:

1. Course: B.A. / M. A./ M. Sc / M. Phil / Ph. D :
2. Name of the Candidate:
3. Department /Subject:
4. Application / Form No.:
5. Category: General/SC/ST/OBC-A/OBC-B/PWD / Other:
6. Date of Admission:
7. Amount of fees deposited: Rs...../-(Please attach admission money receipt/admission form)
8. Bank Details: i) Account No. -: (Must be Student's own)
ii) Name of Bank &Branch:
iii) IFSC Code:
iv) Name of A/C holder:

(Please attach cancel cheque/ photocopy of passbook)

MOBILE NO:

Signature of Applicant